How to Register

Housing Sign-Up 2016

Students seeking University Housing accommodations for the fall 2016-winter 2017 academic year must register to participate in Housing Sign-Up. This tutorial provides directions on how to register.
How to begin: log in to the Housing Sign-Up system: https://studentweb.housing.umich.edu

You must have a winter 2016 assignment or have received prior authorization from the Housing Information Office to gain access to the system.

Logging in will bring you to the front page of the Housing Sign-Up system. You will come to this page at different points during the Housing Sign-Up process for different tasks. This page and the following pages may appear slightly different during different phases of Housing Sign-Up, so please read carefully when entering the system.

Click on the Sign-Up link underneath Academic Year Housing 2016-2017.

Starting the registration means you agree to review the Housing Sign-Up informational materials:
Students interested in communities with special programmatic foci should review information for Theme Communities and Affinity Communities. Note that the Gender Inclusive Living Environment (GILE) and the Veteran’s Living Environment (VLE) require an additional application. The Theme Communities do not require an additional application.

If you are interested in residing in a suite that houses five or more people, you will want to read the following section carefully. Note there is a separate paper form required to apply for these options. Final choices may appear slightly different on-screen, so review carefully if these options interest you.
Students interested in a three (triple) or four person (quad) occupancy room should select YES on the 3-and 4-Person Rooms screen. Students participating in the triple/quad room selection period must be able to completely fill the room, so it is important to ensure you have a sufficient number of roommates. Please use the Roommate Finder if you need to find roommate(s).

Students will receive a selection time for the triple/quad process only if all members of the roommate set have responded YES to the question on the 3- and 4-Person Rooms page. If one or more of the roommate set answer NO to this question, no one in the set will receive a selection time for this process. Note there are limited triples and no quads in Honors and Residential College.

Students can apply for large suites (5 or more people) and also indicate interest for triple/quad rooms. Acceptance into large suites will be decided prior to triple/quad room selection.

Use the Roommate/Group Request to submit the UMIDs of roommates and group mates. When the request is mutual, the word “confirmed” will appear next to each UMID.
The final step is to submit your registration. This is a necessary step to ensure University Housing receives your completed application.

Note: Following submission, you can review your registration form and make changes until registration closes. After registration closes, you can review but not edit your registration submission.

Successful submission will be shown on the Registration Complete screen. Note the dates and next steps that are shown on this screen; they will provide you with dates by which time you should receive an email from us. Actual dates are deliberately not shown on the below screen shot; make sure you review the dates on this page when you complete your registration.

If you have questions about any part of this process, please contact the Housing Information Office at housing@umich.edu or 734-763-3164