Using the Roommate Finder

Housing Sign-Up 2014
Students seeking University Housing roommates for fall 2014-winter 2015 can search for roommates via the Roommate Finder.

How to begin: log in to the Housing Sign-Up system: https://studentweb.housing.umich.edu

You must have a winter 2014 assignment to gain access to the system.

Logging in will bring you to the front page of the Housing Sign-Up system. You will come to this page at different points during the Housing Sign-Up process for different tasks. This page and the following pages may appear slightly different than the screen shots shown in this tutorial.

There are two prerequisites required before you can search for a roommate: (1) You must be eligible to participate in Housing Sign-Up and (2) you must complete your profile.

Selection of this link will lead you to the following page. If you agree to the statements on the page, click “I agree” to continue.

The next screen asks the questions that are utilized in your profile. Those questions with a red asterisk are required questions. Answering more questions will allow for better potential matches.
In order for your profile to be available for others to view, you must publish it. You can come back to this page and change this response later if you find a roommate and no longer wish to have your profile accessible to others. Click “NEXT” at the bottom of the page to continue.

After you have completed your profile, another option will appear on the main page called “search profiles for a roommate.” Use this option to view the profiles of other participating students.

**NOTE:** This system does not find compatible roommates. It provides options so students can search based on the criteria they believe to be most important. The purpose of this tool is to provide a risk-free method for students to begin conversations with others about being potential roommates - please use this as the first step, not the only step, in finding a roommate.

If you don’t find any students that match your search criteria, try altering your search. Please note that there will be more students in the system as the roommate search period continues, so try searching at different times to see if there are new profiles available.

Search results show each potential roommate listed as a number. This system does not share names, email addresses, or any other identifiers until the student decides to release that information. Click on the roommate number to see more of her/his responses.
All responses for the individual are shown on the next screen:

If you think this person may be a potential roommate, use the contact function present at the bottom of this screen (remainder of screen shown below).

All messages are delivered internally within this system, so you should come back periodically and check to see if you have mail.
Click on MY MESSAGES to check mail and review your sent mail.

If you find a roommate or roommates, you must request them on-line via the Housing Sign-Up registration process, which is available January 14-23, 2012.

More information about the entire Housing Sign-Up process is available on the Housing website. http://www.housing.umich.edu/sign-up