Template: Assault Incidents:

This includes sexual assault as well. Be prepared to enact any medical emergency protocols that have been put in place to manage the situation. University of Michigan, Division of Public Safety and Security (UM-DPSS) will guide the process through these situations.

First 5 Minutes

1. Ensure the safety of the camper/student
2. Assess any medical needs - keep this matter private
3. Alert Director, Assistant Director, and Staff (Director or Asst. Director contacts Conference Services contact)
4. (UM-DPSS) is called by a Director, UM-DPSS calls parents and advises the camp personnel
5. The Conference Services contact will alert the Director of Conference Services who will then alert anyone needed to be apprised of the incident; Risk Management, Communication Officer, and Associate Director of Housing
6. Fill out incident report

Next 10 Minutes-or close thereafter, notify the following people of the incident and how it was resolved or managed: